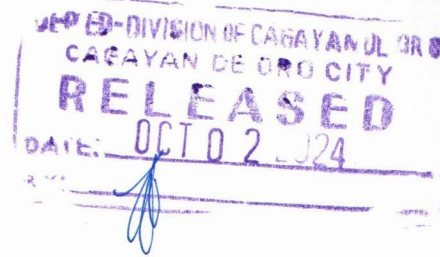




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

2 October 2024

DIVISION MEMORANDUM

No. 752, s. 2024

**ATTENDANCE TO REGIONAL OFFICE LED-WORKSHOP ON THE DESIGN,
DEVELOPMENT, AND QUALITY ASSURANCE OF SCHOOL BASED
PROFESSIONAL DEVELOPMENT PROGRAMS FOR FIELD IMPLEMENTERS**

To: Rosalio R. Vitorillo - Chief EPS – SGOD
Jean S. Macasero - OIC – Chief EPS – CTD
Shirley A. Merida - PSDS
Derrold Marl S. Aves - SEPS – HRDS
Elleanor Consejo H. Rollan - SEPS – M&E
Jenith Q. Balsicas - School Head CCS
Marvin Anthony Ramos - School Head Kauswagan NHS
This Division

1. In compliance to attached Regional Memorandum No. 0681, s. 2024 re: Attendance to Regional Office Led-Workshop on the Design, Development, and Quality Assurance of School Based Professional Development Programs for Field Implementers, you are hereby directed to attend the said activity on October 14-18, 2024 at NEAP-R10, Lapasan, Cagayan de Oro City.

2. This workshop aims to:

- a. conducts an inventory of existing Schools Division Office – (SDO), and school developed professional development programs;
- b. review and consolidate the results of professional development needs assessment conducted on SDO and school levels;
- c. craft SDO-led professional development program proposals and school-based In-Service Training (INSET) plan; and
- d. evaluates proposed SDO-led professional development program proposals per DepEd Memorandum No. 044, s. 2023, “Interim Guidelines for the Quality Assurance and Monitoring and Evaluation of the NEAP Core Programs” and INSET plans based on the quality standards under DM-OUHROD-2024-1576, “Guidelines on the Conduct of RO, SDO, and School-Developed Professional Development Programs for FY 2024”.



Address: Fr. William F. Masterson Avenue, Upper Balulang, Cagayan de Oro City
Telephone: (08822) – 8550048



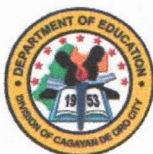
Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

3. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment are accorded to all personnel regardless of disability, sexual orientation, gender, age, religion, and ethnicity.
4. This office directs the immediate and wide dissemination of this Memorandum.

ROY ANGELO E. GAZO
Schools Division Superintendent

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Competence
Diligence
Outstanding Integrity



Address: Fr. William F. Masterson Avenue, Upper Balulang, Cagayan de Oro City
Telephone: (08822) – 8550048



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO

September 17, 2024

REGIONAL MEMORANDUM

No. _____, s. 2024

CHANGE OF SCHEDULE FOR THE REGIONAL OFFICE-LED WORKSHOP
ON THE DESIGN, DEVELOPMENT, AND QUALITY ASSURANCE
OF SCHOOL-BASED PROFESSIONAL DEVELOPMENT
PROGRAMS FOR FIELD IMPLEMENTERS

To: Schools Division Superintendents
Functional Division Chiefs
Others Concerned

1. Regarding the issued **Regional Memorandum No. 681, s. 2024** titled **Regional Office-Led Workshop on the Design, Development, and Quality Assurance of School-Based Professional Development Programs for Field Implementers**, the following are the changes on the schedule of activities due to the logistics and procurement concerns.

Activities	Dates		Arrival at NEAP	
	From	To	From	To
Pre-work Activity	September 27	October 1	September 26	September 30
Workshop on the Design, Development, and Quality Assurance of School-Based Professional Development Programs for Field Implementers	September 30-October 4	October 14-18	October 13 (evening)	

2. All other provisions in the previous Memorandum remain in effect.
3. This Office directs the immediate and wide dissemination of this Memorandum.

DR. ARTURO B. BAYOCOT, CESO III
Regional Director

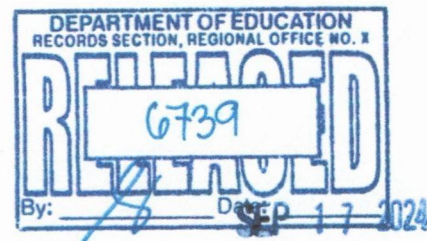
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

TRAINING PROGRAMS WORKSHOPS

HRDD/becky



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO



September 17, 2024

REGIONAL MEMORANDUM

No. 0081, s. 2024

REGIONAL OFFICE-LED WORKSHOP ON THE DESIGN, DEVELOPMENT, AND
QUALITY ASSURANCE OF SCHOOL-BASED PROFESSIONAL DEVELOPMENT
PROGRAMS FOR FIELD IMPLEMENTERS

To: Schools Division Superintendents
Regional Functional Division Chiefs
Curriculum and Learning Management Division (CLMD)
Human Resource Development Division (HRDD)
Quality Assurance Division (QAD)
All Others Concerned

1. Regarding the attached **DepEd Memorandum DM-OUHROD-2024-1765**, the Regional Office X, through the Human Resource Development Division (HRDD), will conduct the **Regional Office-Led Workshop on the Design, Development, and Quality Assurance of School-Based Professional Development Programs for Field Implementers at NEAP-R10, Lapasan, Cagayan de Oro City, on September 30-October 4.**

2. The workshop aims to

- conduct an inventory of existing Schools Division Office- (SDO), and school-developed professional development programs;
- review and consolidate the results of professional development needs assessment conducted on SDO and school levels;
- craft SDO-led professional development program proposals and school-based In-Service Training (INSET) plan; and
- evaluate proposed SDO-led professional development program proposals per DepEd Memorandum No. 044, s. 2023, "Interim Guidelines for the Quality Assurance and Monitoring and Evaluation of the NEAP Core Programs" and INSET plans based on the quality standards under DM-OUHROD-2024-1576, "Guidelines on the Conduct of RO, SDO, and School-developed Professional Development Programs for FY 2024".

3. The participants shall be selected based on the designations and functional divisions/units:

Designation/Position	No. of Slot per SDO
Chief EPS - SGOD	1
Chief EPS - CID	1
EPS /PSDS	1
SEPS - HRDS	1
SEPS - M& E	1
School Heads and Head Teachers	2
TOTAL	7

4. The pre-work activities will take place on September 27. The participants for this session are those who attended the NEAP-led capacity building (regional core team) and the program management team as identified in the terms of reference provided by DepEd Memorandum No. 044, s. 2023. They are expected to arrive at the venue by the afternoon of September 26.

Name	Position	Office/SDO
Regional Core Team		
1. Rebecca P. Postrano	EPS	HRDD
2. Romeo V. Balandra II	EPS	CLMD
3. Laurencia O. Llagas	EPS	QAD
4. Carmila J. Lauzon	SGOD-SEPS	Gingoog City
5. Dindo M. Gabales	EPS, CID	Malaybalay City
6. Leslie C. Boles	HT3 / SIC	Misamis Oriental
7. Genevieve P. Arellano	T3/SIC	Misamis Occidental
Program Management Team		
1. Enerio E. Ebisa	Chief EPS	HRDD
2. Ranie Livero O. Villamin	EPS	HRDD
3. Mark John Gabule	OIC-EPS	HRDD
4. Michael Dave B. Tan	EPSII	HRDD
5. Monella C. Galos	ADAS III	HRDD
6. Shirley O. Ampo	ADA VI	HRDD

5. Workshop expenses, including board and lodging for all participants and pre-work activities, shall be charged against the Human Resource Development Program Support Fund (HRD-PSF) while the travel expenses of the participants, the regional core team, and the program management team shall be charged to MOOE/local funds, subject to the usual auditing and accounting rules and regulations.

6. The Schools Division Offices (SDOs) shall submit the list of participants via this link: <https://tinyurl.com/SchoolBasedPDP2024>.

7. For the conduct of these activities that will fall on holidays, the RO and/or SDO shall provide Compensatory Time-Off (CTO) to the participants to compensate for the time rendered that is supposed to be for personal use and rest.

8. Attached is a copy of DM-OUHROD-2024-1765 for more details.

9. This office directs the immediate and wide dissemination of this Memorandum.

DR. ARTURO B. BAYOCOT, CESO III
Regional Director

ATCH.: As stated
To be indicated in the Perpetual Index
under the following subjects:

TRAINING PROGRAMS WORKSHOPS

RE: Regional Office-Led Workshop on the Design, Development,
and Quality Assurance of School-Based Professional
Development Programs for Field Implementers

HRDD/beckv

10 SEP 2024

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DEPED X NORTHERN MINDANAO

From: National Educators Academy of the Philippines Office of the Director
<neap.od@deped.gov.ph>

Sent: Tuesday, 10 September 2024 7:33 am

To: DEPED I ILOCOS REGION; DEPED II CAGAYAN VALLEY; DEPED III CENTRAL LUZON;
DEPED REGION IV-A CALABARZON; MIMAROPA REGION; DEPED V BICOL REGION;
DepEd VI Western Visayas; DepEd Region VII Central Visayas; REGION VIII EASTERN
VISAYAS; DEPED IX ZAMBOANGA PENINSULA; DEPED X NORTHERN MINDANAO;
DEPED XI DAVAO REGION; DEPED XII SOCCSKSARGEN; DEPED REGION XIII
CARAGA; DEPED CORDILLERA ADMINISTRATIVE REGION; DEPED NATIONAL
CAPITAL REGION; DEPED IV-B MIMAROPA; HRDD REGION1; NEAP R1 DEPED;
HUMAN RESOURCE DEVELOPMENT DIVISION REGION II; NEAP RO III; HRDD RO III;
HRD CALABARZON; NEAP MIMAROPA; NEAP R5; HRDD REGION 6; NEAP RO7;
NEAP REGION 8; HRDD REGION8; NATIONAL EDUCATIONS ACADEMY OF THE
PHILIPPINES REGION 9; NEAP REGION 10; HRDDNEAP ROXI; NEAP REGION12;
hrdd.r12@deped.gov.ph; HRDD CARAGA; CAR NEAPR; HRDD NCR

Cc: Office of the USec for Human Resource & Organizational Dev (OUHROD); Quality
Assurance Division; Alvin Fulgencio; Mark Alvin Cruz

Subject: CONDUCT OF REGIONAL OFFICE LED WORKSHOPS ON THE DESIGN,
DEVELOPMENT, AND QUALITY ASSURANCE OF SCHOOL-BASED PROFESSIONAL
DEVELOPMENT PROGRAMS

Attachments: DM-OUHROD-2024-1765 Conduct of Regional Office-Led Workshops on the
Design, Development, and Quality Assurance of School-Based Professional
Development Programs.pdf

Dear All,

Greetings from the National Educators Academy of the Philippines (NEAP)!

1. Following the *Capacity Building for Field Implementers on the Design, Development, and Quality Assurance of School-Based Professional Development Programs* held last 19-23 August 2024, **the Regional Offices (ROs)**, through the Human Resource Development Division/NEAP in the Regions, **are tasked to spearhead** the conduct of **Workshops on the Design, Development, and Quality Assurance** for their respective field implementers, in accordance with the following:

a. **The workshops shall be conducted within 16 September – 04 October 2024.**

b. Selection of participants shall be based on the designations and functional divisions/units, as follows:

- i. Chief Education Supervisor, Schools Governance Operations Division (SGOD)
- ii. Chief Education Supervisor, Curriculum Implementation Division (CID)
- iii. Public Schools District Supervisor and Education Program Supervisor
- iv. Senior Education Program Specialist, Human Resource Development Section (HRDS)
- v. Senior Education Program Specialist, School Management Monitoring and Evaluation (SMME) Section
- vi. School Heads and Head Teachers

$$16 \times 14 = 224 + 10 = 234$$

$$8 \times 14 = 112 + 10 = 122$$

c. The workshop shall be consistent with the following objectives:

- i. Conduct inventory of existing Schools Division Office- (SDO) and schools-developed professional development programs
- ii. Review and consolidate results of professional development needs assessment conducted on SDO and school levels
- iii. Craft SDO-led professional development program proposals and school-based In-Service Training (INSET) plan
- iv. Evaluate proposed SDO-led professional development per DepEd Memorandum No. 044, s. 2023 *"Interim Guidelines for the Quality Assurance and Monitoring and Evaluation of the NEAP Core Programs"* and INSET plans based on quality standards under DM-OUHROD-2024-1576 *"Guidelines on the Conduct of RO-, SDO-, and School-Developed Professional Development Programs for FY 2024"*

d. The SDOs and schools shall prioritize professional development programs supporting *Programme for International Student Assessment (PISA)* preparations.

e. The input sessions shall be delivered by concerned DepEd personnel who attended the NEAP-led capacity building (regional core team). All other program management team roles shall be identified and performed consistent with the *terms of reference* provided by DepEd Memorandum No. 044, s. 2023.

f. The intended outputs are inventory of existing SDO- and school-developed professional development programs, consolidated report on the results of SDO- and school-conducted professional development needs assessment, and quality assured school-based INSET plan ready for accreditation by the Professional Regulation Commission.

g. Relevant workshop materials can be accessed through the link <https://tinyurl.com/SBPDPMaterials>.

h. Workshop expenses shall be charged against the Human Resource Development Program Support Fund (HRD-PSF), subject to DM-OUHROD-2024-0427 *"Guidelines on the Utilization of FY 2024 HRD Fund."*

2. Should you have questions and concerns, please coordinate with Mr. Alvin Fulgencio Jr. and Mr. Mark Alvin Cruz, NEAP QAD Senior Education Program Specialists, through email neap.qad@deped.gov.ph or landline (02) 8633-7207.

3. For immediate dissemination and appropriate action.

Respectfully,



Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

DM-OUHROD-2024- AWC

TO : Regional Directors
Schools Division Superintendents
HRDD Chiefs/NEAP R Focal Persons
All Others Concerned

FROM :  **WILFREDO E. CABRAL**
Regional Director
Officer-in-Charge, Office of the Undersecretary for Human Resource
and Organizational Development

SUBJECT : **CONDUCT OF REGIONAL OFFICE-LED WORKSHOPS ON THE
DESIGN, DEVELOPMENT, AND QUALITY ASSURANCE OF
SCHOOL-BASED PROFESSIONAL DEVELOPMENT PROGRAMS**

DATE : 09 September 2024

1. Following the *Capacity Building for Field Implementers on the Design, Development, and Quality Assurance of School-Based Professional Development Programs* held last 19-23 August 2024, **the Regional Offices (ROs)**, through the Human Resource Development Division/NEAP in the Regions, **are tasked to spearhead** the conduct of **Workshops on the Design, Development, and Quality Assurance** for their respective field implementers, in accordance with the following:
 - a. **The workshops shall be conducted within 16 September – 04 October 2024.**
 - b. Selection of participants shall be based on the designations and functional divisions/units, as follows:
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 - iv. Senior Education Program Specialist, Human Resource Development Section (HRDS)
 - v. Senior Education Program Specialist, School Management Monitoring and Evaluation (SMME) Section
 - vi. School Heads and Head Teachers

- c. The workshop shall be consistent with the following objectives:
- i. Conduct inventory of existing Schools Division Office- (SDO) and schools-developed professional development programs
 - ii. Review and consolidate results of professional development needs assessment conducted on SDO and school levels
 - iii. Craft SDO-led professional development program proposals and school-based In-Service Training (INSET) plan
 - iv. Evaluate proposed SDO-led professional development per DepEd Memorandum No. 044, s. 2023 *"Interim Guidelines for the Quality Assurance and Monitoring and Evaluation of the NEAP Core Programs"* and INSET plans based on quality standards under DM-OUHROD-2024-1576 *"Guidelines on the Conduct of RO-, SDO-, and School-Developed Professional Development Programs for FY 2024"*
- d. The SDOs and schools shall prioritize professional development programs supporting *Programme for International Student Assessment (PISA)* preparations.
- e. The input sessions shall be delivered by concerned DepEd personnel who attended the NEAP-led capacity building (regional core team). All other program management team roles shall be identified and performed consistent with the *terms of reference* provided by DepEd Memorandum No. 044, s. 2023.
- f. The intended outputs are inventory of existing SDO- and school-developed professional development programs, consolidated report on the results of SDO- and school-conducted professional development needs assessment, and quality assured school-based INSET plan ready for accreditation by the Professional Regulation Commission.
- g. Relevant workshop materials can be accessed through the link <https://tinyurl.com/SBPDPMaterials>.
- h. Workshop expenses shall be charged against the Human Resource Development Program Support Fund (HRD-PSF), subject to DM-OUHROD-2024-0427 *"Guidelines on the Utilization of FY 2024 HRD Fund."*
2. Should you have questions and concerns, please coordinate with Mr. Alvin Fulgencio Jr. and Mr. Mark Alvin Cruz, NEAP QAD Senior Education Program Specialists, through email neap.qad@deped.gov.ph or landline (02) 8633-7207.
3. For immediate dissemination and appropriate action.

[NEAP-QAD/ Fulgencio/ Cruz]